



Cathedral Council Meeting Minutes

Meeting Information			
Meeting:	Saint Mark's Episcopal Cathedral Council Meeting		
Date:	September 21, 2023	Time:	5:30 pm
Meeting Facilitator:	Brian Childs	Place:	St. Mark's Heritage Room and Zoom
Meeting Objective:	Cathedral Council Meeting; Review of Commission & Committee Reports and Council Discussion		
Documents:	Attached Separately		

Participant	Attend?	Participant	Attend?	Participant	Attend?
Brian Childs, <i>Senior Warden</i>	y	Chris Kirwan, <i>Property</i>	y	Canon Karen Olson, <i>ECMN</i>	Y
David Vaughan, <i>Junior Warden</i>	y	Drew Moratzka, <i>Governance</i>	y	The Rev. Bryan Bliss, <i>Associate for Cradle to Career Ministries</i>	Y
Ted Sherman, <i>Treasurer</i>	y	Gina Christ, <i>Finance</i>	y		
Kyle Smith, <i>Clerk</i>	n	Paul Lakeman, <i>Stewardship</i>	y		
The Rev. Mary Beth Farrell, <i>Chaplain to the Council</i>	y	David Albrecht, <i>Gather</i>	y		
The Rev Tim Kingsley, <i>Canon Pastor</i>	y	Esther Agbaje, <i>Transform</i>	y		
		Mary Ramsbottom, <i>Send</i>	y		

Minutes / Notes – Notetaker: Reverend Mary Beth Farrell

Agenda Item	Responsible	Est. Time
1. Opening Prayer	The Rev. Mary Beth Farrell, Council Chaplain	5:37
2. Call to Order	Brian Childs, Senior Warden	
All members were present except Kyle Smith Esther attended remotely		

3. Approval of Minutes from June (summary) and August meetings; & YTD Budget Summary	Brian Childs, Senior Warden	
Draft Minutes from June and August 2023 were presented for consideration. Brian Childs moved to approve, which passed unanimously.		
Executive Committee Reports		
4. Report on Cathedral Programming	The Rev. Bryan Bliss, Associate for Cradle to Career Ministries	
<p>The Rev. Bryan Bliss, Associate for Cradle to Career Ministries spoke to the council regarding his position and responsibilities, his philosophy and experience in the area, as well as his vision for this vital part of St Marks ministries. He reminded us that we are just starting to learn what parents and their families need and want coming off of Covid. He has structured the programming on Sundays to reflect the main components of formation: Age specific programs, intergenerational time, and resources for families to continue these practices at home. The kick-off for youth ministries on September 10th included staff and youth from other metro congregations. While the turnout for other congregations wasn't strong on that particular day, he believes that this will help bring the numbers of participants up to a level that is appealing to this age group. He feels that consistency with the offerings is important, rather than trying many different things for a short time. Many questions were asked by council members, including the option of a nursery. When he arrived, there were only 2 children that needed a nursery, and for fiscal responsibility, it wasn't continued. However, he is open to bringing it back to make sure that families with young children feel welcome. The idea of children participating in part of the main service was also discussed, as well as space options for a nursery. David Vaughn and his wife have volunteered for Godly play on Sundays and bring a wealth of experience. His wife Susan is a nationally certified Godly Play trainer. Brian emphasized that he would be happy to hear from parents anytime. Council members thanked him for his time and work.</p> <p>Follow up: Nursery space and staffing options will be explored and discussed in future council meetings.</p>		
5. Report of Treasurer	Ted Sherman, Treasurer	
<p>Ted reviewed the documents that were distributed prior to the meeting. The slightly more favorable numbers are primarily due to employee tax credits, the use of restricted funds and the temporary pause in payments to the Diocese. All in one accounting has and will make a difference in reconciling, understanding and transparency of our financials. (A shift towards fund accounting would allow for better tracking and could have highlighted the general fund's shortage years ago.)</p> <p>Mary Ramsbottom commented that the automatic withholding of her pledge amount has not happened for 4 months now. A few other council members checked their accounts on the spot and had the same experience. The reporting to those who use ACH has changed and it can easily go undetected. There was no motion on the floor, but the situation will be investigated and corrected as soon as possible, and an update will be given at the next meeting.</p>		
6. Senior Warden's Report	Brian Childs, Senior Warden	
The senior warden's time was given to Karen Olson. Information on 3 candidates for interim dean were sent to the council members. A Q&A session on process ensued. The entirety of this discussion was in executive session and thus confidential.		
7. Junior Warden's Report	David Vaughn, Junior Warden	
David Vaughn reported on Dean Paul's farewell and thanked the speakers and those that assisted in making his send-off meaningful and heart felt. He thanked Mary Lusk, Jim Huber, John Satterberg, Mary Ramsbottom, Esther Agbaji and the Reverend Sarah Hoch for their words and assistance in planning. The council thanked David.		

8. Cathedral Staff Report	The Rev. Tim Kingsley, Canon Pastor	
The Rev. Tim Kingsley directed us to his written report and highlighted a few things including the upcoming programming beginning in October, and Choral Youth Academy which is in process		
Council Committee Reports		
9. Finance	Gina Christ, Committee Chair	
Gina reviewed some of the high-level finances, including the continuing issues with cash flow. She will be the speaker for our formation time on October 15 th . She has shared her presentation with a few groups to gauge its effectiveness, and it was warmly received.		
10. Property	Chris Kirwan, Committee Chair	
Chris reviewed a few of the high-level points in his report. He noted that the contractor has the necessary permit for the chiller project and is planning to begin work in mid-October. The council thanked him for his hard work.		
11. Governance / Human Resources	Drew Moratzka, Committee Chair	
Drew had no additional information other than his report, but of course will be involved with the selection and engaging of a transitional dean.		
12. Stewardship	Paul Lakeman, Committee Chair	
Paul Lakeman reviewed the points on his report. He and our senior warden are encouraged by the responses of mega and large donors thus far. He is particularly encouraged by the reception to the immediate needs around cash flow, as this is not always the case. He also indicated that the high level donors want to see broad participation throughout the congregation. He is also grateful for the willingness of a younger couple to be more involved.		
Cathedral Commission Reports		
13. Gather	David Albrecht, Gather Commission Chair	
David Albrecht presented a Report on Sunday attendance recorded by the usher group. He translated the numbers to a graph and it was very warmly received. It is hopeful and encouraging to see the numbers coming back following Covid. David also provided excellent interpretation, including Christmas, Easter, etc. The council thanked him profusely for this and indicated that our parishioners would be encouraged as well.		
14. Transform	Esther Agbaje, Transform Commission Chair	
Esther joined us via Zoom this evening and had nothing additional to her written report.		
15. Send	Mary Ramsbottom, Send Commission Chair	
Mary Ramsbottom directed council members to her written updates and commented that she is providing ample information for the purpose of education and transparency. She also made an apology to the council for her frustration at the last meeting, and indicated that she respects and values each member and in the future will be more circumspect around the time and content of her remarks. Mary was thanked by the council and appreciated for all that she does.		

16. Other Business		
17. Closing Prayer	The Rev. Mary Beth Farrell, Council Chaplain	
18. Adjourn	Brian Childs, Senior Warden	7:50p

[Written Reports \(Saved on Google Drive\)](#)

Next Regular Meeting - October 19, 2023

Minutes approved on October 9, 2023