



# Cathedral Council Meeting Minutes

Meeting Information			
<b>Meeting:</b>	Saint Mark's Episcopal Cathedral November Council Meeting		
<b>Date:</b>	February 16, 2022	<b>Time:</b>	5:30 pm -7:00 pm CT
<b>Meeting Facilitator:</b>	Brian Childs	<b>Place:</b>	St. Mark's Heritage Room and Zoom
<b>Meeting Objective:</b>	First Council Meeting; Review of Commission & Committee Reports and Council Discussion		
<b>Documents:</b>	Attached Separately		

Participant	Attend?	Participant	Attend?	Participant	Attend?
The Very Rev. Paul J.Lebens-Englund, <i>Dean</i>	Abs	Chris Kirwan, <i>Property</i>	Abs	Karen Olson, <i>Canon for Ministry, ECMN</i>	✓
Brian Childs, <i>Senior Warden</i>	✓	Drew Moratzka, <i>Governance</i>	✓	The Rev Tim Kingsley, <i>Canon Pastor</i>	Abs
David Vaughan, <i>Junior Warden</i>	✓	Gina Christ, <i>Finance Chair</i>	Abs		
Ted Sherman, <i>Treasurer</i>	✓	David Albrecht, <i>Gather</i>	✓		
Kyle Smith, <i>Clerk</i>	✓	Esther Agbaje, <i>Transform</i>	Abs		
The Rev. Mary Beth Farrell, <i>Chaplain to the Council</i>	✓	Mary Ramsbottom, <i>Send</i>	✓		

## Minutes / Notes – Notetaker: Kyle Smith

Agenda Item/Minutes	Responsible	Est. Time
<b>Opening Prayer</b>	Rev. Mary Beth Farrell, Council Chaplain	5:30 p.m.
<b>Call to Order</b>	Brian M. Childs, Senior Warden	5:35 p.m.
<b>5:36 PM</b>		
All members were present except Chris Kirwan, Gina Christ, Esther Agbaje. The Very Rev. Paul J.Lebens-Englund and The Rev Tim Kingsley were absent, attending ECMN Clergy Retreat. Kyle Smith and The Rev. Mary Beth Farrell attended remotely.		
<b>Welcome to Karen Olson, Canon for Ministry, Episcopal Church in Minnesota</b>		
SW Childs introduced Canon Karen Olson from ECMN		
<b>Approval of Minutes from Last Meeting</b>	Brian M. Childs, Senior Warden	5:40 p.m.
January 19, 2023 minutes - SW Childs proposed addition to add reference to discussion regarding funding for EPN conference costs and attendance - agreed that the Cathedral would pay for one clergy and the Cathedral Foundation would pay for two clergy. The Council wished to thank the Rev. Mary Beth Farrell for her service as interim clerk. The January 19, 2023 minutes approved unanimously as amended.		
<b>Council Orientation</b>	Brian M. Childs, Senior Warden	5:45 p.m.
SW Childs introduced the role of the council and committees. Stewardship committee vacancy was discussed. The relationship between the Council and the Cathedral Foundation was discussed. Members introduced themselves to the group: David Vaughan, Mary Ramsbottom, Kyle Smith, David Albrecht, Drew Moratzka, Ted Sherman		

<b>Dean's Report</b>	The Very Reverend Paul Lebens-Englund	
(submitted in writing)		
<b>Report of Send &amp; Gather Commission</b>	David Albrecht, Commission Chair	6:30 p.m.
David Albrecht provided an update on usher recruitment and scheduling, and upcoming Episcopal 101 class session.		
<b>Report of Property Committee</b>	Chris Kirwan, Committee Chair	6:35 p.m.
(submitted in writing)		
SW Childs indicated that Council action will be requested soon regarding terms for a loan agreement with the Cathedral Foundation for chiller replacement. Upcoming fundraising collaborations were discussed.		
<b>Report of Treasurer</b>	Ted Sherman, Treasurer	6:45 p.m.
Cathedral budget has been approved after some difficult decisions were made. Cash flow is being closely watched in this current fiscal environment. Adapting to new accounting software has been challenging. SW Childs discussed ongoing outreach efforts to Cathedral donors. JW Vaughan asked about legacy fundraising and resources from the Bishop's Office.		
<b>Discussion of St. Mark's Visioning Texts</b>		6:50 p.m.
(Attachments 1 & 2)		
SW Childs discussed SMC Visioning texts. This process includes initial discussions of the eventual search for the next Dean as well as further defining "who we are". This coming Sunday morning at 9:15 am, Canon Olson will lead a presentation with the congregation regarding the draft vision and mission statements and next steps. Mary Ramsbottom indicated that more communication on the framing, origin and role of the visioning steering group was needed. Canon Olson provided some background as to the origin of the visioning process and how the steering group was formed after initial discussions among Bishop Loya, Dean Paul, SW Childs and others. SW Childs discussed how members of the steering group were selected and responded to concern over the scope of selection. David Albrecht provided some background on prior transitions at the Cathedral. Mary Ramsbottom indicated a preference for the Five Marks of Mission and JW Vaughan asked how they would be integrated into the Visioning texts. SW Childs indicated that a single visioning document is desired. Draft Dean, Clergy & Program Staff visioning statements were discussed; mission, vision, values & leadership. The format of the meeting this coming Sunday was discussed.		
<b>Other Business</b>		7:30 p.m.
None		
<b>Executive Session</b>		7:40 p.m.
The Council moved to Executive Session. Mary Ramsbottom left the meeting. A memo was distributed which outlined conduct originating at the January 19, 2023 Council Meeting. The memo was approved as written unanimously.		
<b>Closing Prayer</b>	Rev. Mary Beth Farrell, Council Chaplain	7:50 p.m.
<b>Adjourn</b>		7:55 p.m.
8:20 pm		

**Minutes approved at March 16, 2023 meeting**