

Meeting Agenda and Minutes

Meeting Information			
Meeting:	Saint Mark's Episcopal Cathedral November Council Meeting		
Date:	May 19, 2022	Time:	5:30 pm -7:00 pm CT
Meeting Facilitator:	Brian Childs	Place:	Zoom Call
Meeting Objective:	Review of Commission & Committee Reports and Council Discussion		
Documents:	Attached Separately		

Participant	Attend?	Participant	Attend?	Participant	Attend?
The Very Rev. Paul J.Lebens-Englund	Yes	Kerry Childe		Tim Kingsley	No
SW, Brian Childs	Yes	Mike Suhr		Mary Beth Farrell	Yes
JW, Denise Graber	Yes	Chris Kirwan	Yes		
Treasurer, Ted Sherman	Yes	Stuart MacDonald			
Clerk, Melissa Lowe	Yes	David Albrecht			

Agenda Item/Minutes	Responsible	Est. Time
<ul style="list-style-type: none"> ○ Pray & Housekeeping: ○ Call-to-order, prayer and minutes (Prayer: Satterberg) 	Brian Childs	5:35pm

- Call to order.
- Minutes
- JW Report
- Finance
- Stewardship
- Governance
- HR
- Property
- Gather, Transform, Send
- Other business

Minutes / Notes – Notetaker: Melissa Lowe

- **Call to Order - SW Brian Childs**
- **GBD**
- **Minutes**
 - April Meeting Minutes
 - Denise moved, David 2nd. Show of hand vote approves
- **Reports**
 - Dean Comments/Report: Paul
 - Celebration of transitioning staff this coming Sunday, May 22

- Tim at CREDO conference
- Number of people in process with the diocese returning to St. Mark's in the fall
- So many events for the summer that we have the wonderful problem of having to turn away newer events
 - Brian: any monetary upside on increase in space use?
 - Paul: Only shift in education wing, most activity is church related. Studio2 talks still in process (waiting for Tim's return for more info), but Brian has not received final confirmation
 - Brian: movement on dioceses covering some costs when using the space? (Paul: not common across dioceses, but current bishop may be amenable)
 - Parking was a particular concern
 - White Earth has declined to allow St. Mark's parking in their lot, but no clear reason on why. Plans to reach out for further information in the future
- SW Report: Brian
 - Drew Moratska (sp?) to join council
 - Members for 10 years, though not super active members
 - Encouraged that he would be an good governance chair, which is possible by appointment
 - David: affirmed Drew joining by vote of council
 - Brian moved to plan for vote in June, Denise seconded. Motion passes.
- JW Report; Denise
 - Noted lack of report and thanked Dave for all his coordinated support in absence of report
 - Survey out to "grade our papers" on Wednesday night gatherings
 - Denise will be out for the June 16th meeting
- Property Report: Chris
 - Have welcome Climate Justice folks to committee meeting. They are interested in planting pollinator garden on the property. All very interested, but have asked for specific details and budget plans, as there would be no operational support
 - What is the long-term maintenance of this space?
 - Paul: affirmation of volunteer capacity diminishing for support over time
 - Have received draft from The Guff (sp), 100 pages. Great job outlining 10 year capital needs plan.
 - Next steps: follow up and clarification, then engage with additional stakeholders
 - No huge surprises, but some short term HVAC decisions to make soon
 - Brian: how does the topline figure match expectation?
 - Chris: Not surprised, but a good outline to support the building over time
- Finance Report: Ted
 - Increased costs front loaded to the year due to snow removal
 - Bottom line: negative operating line
 - Very low cash as working capital at this time
 - Brian: Delta between budget and actual with ministries?
 - Ted: this is mostly in administration as a result of a categorization
 - Chris: Utility costs are coming in as double as a result of natural gas prices spiking
 - Plug for finance chair for finance committee
 - Advice on how stewardship will be handled in the coming year?

- Paul: dealing with contracted council, if we move to task force model, then yes, stewardship would nest under Finance with clear start and end to the work. Richard part of those conversations
- Send and Gather Report: Dave
 - Cookout this Sunday, but Dave will have to leave early
 - With Rena leaving, who will take over her connections to local nonprofits and those financial moves and commitments?
 - Ted: When the restricted accounts ran dry, the operating budget was not able to fund those.
 - Paul: Understanding that payment made in full to Groveland, hoping others in the partnership will take over St. Mark's committed Sundays. Expense of Sunday meals has increased over times. Communication with Wells Foundation needed to confirm source and use of funds
 - Denise: Postponed meeting with Wells with Tim, but those conversations are in the works
 - Paul: Not anticipated to be pulled into a staff person's ministry, but that it would belong to the Deacon, starting in the fall
- Other Business
 - None offered.
- Closing prayer
- Adjourn: Brian moved. Approved by show of hands.