

# Meeting Agenda and Minutes

Meeting Information			
<b>Meeting:</b>	Saint Mark's Episcopal Cathedral November Council Meeting		
<b>Date:</b>	January 20, 2022	<b>Time:</b>	5:30 pm -7:00 pm CT
<b>Meeting Facilitator:</b>	SW Paul Lakeman	<b>Place:</b>	Zoom Call
<b>Meeting Objective:</b>	Review of Commission & Committee Reports and Council Discussion		
<b>Documents:</b>	Attached Separately		

Participant	Attend?	Participant	Attend?	Participant	Attend?
The Very Rev. Paul J.Lebens-Englund	Yes	Kerry Childe	Yes	Stuart MacDonald	No
SW, Paul Lakeman	Yes	Mike Suhr	Yes	David Albrecht	Yes
JW, Denise Graber	No	Chris Kirwan	Yes	John Satterberg	Yes
Treasurer, Ted Sherman	Yes	Jeremiah Hackler	Yes	Tim Kingsley	Yes
Clerk, (VACANT)		Dick Nowlin	Yes		

Agenda Item/Minutes	Responsible	Est. Time
<ul style="list-style-type: none"> <li>○ Pray &amp; Housekeeping:</li> <li>○ Call-to-order, prayer and minutes (Prayer: Satterberg)</li> </ul>	SW Paul Lakeman	5:36pm
<ul style="list-style-type: none"> <li>● Call to order.</li> <li>● Minutes</li> <li>● JW Report</li> <li>● Finance</li> <li>● Stewardship</li> <li>● Governance</li> <li>● HR</li> <li>● Property</li> <li>● Gather, Transform, Send</li> <li>● Other business</li> </ul>		

Minutes / Notes – Notetaker: Tina Kraby		
<ul style="list-style-type: none"> <li>● <b>Call to Order - SW Paul Lakeman</b></li> <li>● <b>GBD</b></li> <li>● <b>Minutes</b> <ul style="list-style-type: none"> <li>○ December Meeting Minutes                             <ul style="list-style-type: none"> <li>▪ Childe moved, Suhr 2<sup>nd</sup>. Voice vote approves</li> </ul> </li> </ul> </li> <li>● <b>Reports</b> <ul style="list-style-type: none"> <li>○ Dean Comments                             <ul style="list-style-type: none"> <li>▪ We have 2 postulants for candidacy. Jay Theilen and Sarah Hoch                                     <ul style="list-style-type: none"> <li>● Council unanimously approves both postulants by voice</li> </ul> </li> <li>▪ Council will have virtual retreat in February so not formal Council meeting</li> </ul> </li> </ul> </li> </ul>		

- Thank you to the outgoing council of Nowlin, Suhr, Hackler, MacDonald, Lakeman and Satterberg.
- SW Report
  - Thank you to all outgoing council members
- Property Report
  - McGough analysis for CapEx involved a member from the Climate Justice Committee.
  - Martha Hoover asked for a \$3500/year 3 year commitment for the Hennepin Lyndale Crossroads landscaping that is a renewal of what we have done in the past.
  - Albrecht motions for renewal, Suhr 2nds. Voice vote accepts
- Finance Report
  - Finance committee met and approved the \$1,866MM 2022 budget
  - Received the draw from Foundation. Were challenged by them to understand the plan.
  - Thanks for the 3 year budget and all the work that went into it.
  - Expenses slightly higher than last year
  - Benefits will remain the same
  - Reinvest into ministry areas
  - Motion to approve the 2022 balance budget as proposed in December by Suhr, 2<sup>nd</sup> by Hackler. Voice vote approves
  - Intergenerational Stewardship Policy needs to be rectified
  - Iris Key and Sten Johnson are interested in being members of the Finance Committee
  - Motion to approve report by Suhr, 2<sup>nd</sup> by Albrecht. Voice approves
- Governance
  - A few revisions made to constitution and statutes
  - Defined officers versus members
  - Clarified responsibilities and authority
  - Kirwan asked how we discern the line between property and operational authority
  - Childes said we need to do more to put together a policy to provide the strategic direction by the operations to move forward if the committee chair has brought it to approval
  - Childe moves to approve changes to the constitution, Hackler 2nds. Voice approves.
  - Nowlin suggests we have clear cut lines in the statutes from Admin with reports. Who is the administrator of the Cathedral? Tim?
  - Childe suggests Admin role deserves a sub section of statutes. Have Dean and Admin fill in the blanks and get back to council. We have been missing it for years. We should write it down.
  - Childe moves to accept Statutes, Albrecht 2nds. Voice vote approves.
- Council elections are Jan 30<sup>th</sup> at 945am. We have 1 SW candidate and 1 Clerk candidate. Any addition, please bring forward soon! We will be virtual prior to the 1030am service.
- Childe says we need at least 50 people for a quorum. How do we ensure that number and count heads? Remember they must be a member in good standing.
- Satterberg prayer out
- Suhr motions to adjourn, Childe 2<sup>nd</sup>, voice approves.